

Anubhav Kothari

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Summary of Qualifications

- 3+ years of experience working in collaboration with multiple functional areas, utilizing critical thinking skills, problem-solving, and providing exemplary customer service working on a team and independently
- 2+ years of experience in a leadership role made successful by strong, long lasting, relationship building and increasing client satisfaction
- Proficiency in written and verbal communication, knowledgeable in the use of Microsoft Office Suite, root cause analysis, Solidworks, MATLAB, and ANSYS.
- Currently developing two projects - Passive Radiative Cooling and Solar Thermal Project.

Education

Northern Arizona University, Flagstaff, AZ

Degree Expected May 2023

B.E. in Mechanical Engineering

- Dean's List
- 3.2 GPA

Relevant Courses: Heat transfer, Renewable energy, Machine design, Fluid mechanics, Innovation thinking and design, Numerical analysis, Thermodynamics, Mechanics of materials, Material Science

Work Experience

Senior Tech at NAU Information Technology Center, Flagstaff, AZ

Aug 2020 – Present

- Developed Windows 11 based operating system named KratOS.
- Troubleshoot and resolve hardware and software issues for students, staff, and faculty
- Assisted 5-25 users per shift in-person, on the phone, and via remote access by utilizing Bomgar
- Supervise and train a team of 5-10 student employees to mitigate wireless network interference, resolve user issues, and develop exemplary customer service skills

International Admissions & Recruitment Ambassador at NAU, Flagstaff, AZ

Aug 2019–April 2020

- Collaborated with a team of 10-15 to organize and implement events for the NAU International community, international orientation, and campus tours & group visits of guests
- Utilized software such as OnBase, Peoplesoft, Trello, Synapsis, and Salesforce to process and track applications for prospective international students

Parshvnath Industries, India

May 2019–Aug 2020

- Managed supplies and tracked inventory for the raw materials required for manufacturing fly ash bricks
- Maintained and cleaned machine parts on a bi-weekly basis to ensure efficiency
- Utilized an in-house software to organize data, user profiles, and promote events

Leadership and Activities

Northern Arizona University

- Louis's Cupboard, *Member* Fall 2019 – Present
- Recipient of International Excellency Award Fall 2019 – Present
- Indian Association of Northern Arizona University, *Treasurer* Fall 2020 – Spring 2021

Emerald Heights International School

- Team captain for State and National Cricket Team August 2014 – May 2018
- Captain of Cricket Team October 2016 – May 2018
- Sub-International Tournament for Cricket August 2017
- School Council Representative for Sports March 2017 – May 2018

Certifications/ Software Experience

Solidworks

MathLab

Root Cause Analysis

Data

Hardware

Fieldwork

AutoCad

Network

Microsoft Office Suite